

Steps to doing a water line extension or relocation

For the Highfill Water System

- All line extensions or relocations, unless deemed a necessary line extension by the Town of Highfill Water Board and Town Council, will be installed at the customer's own expense.
 1. Proposed line extensions/relocations must first be brought before the Highfill Water Operator for review of its feasibility. The Operator will determine if the proposed extension/relocation is in Highfill's water district and if the feeding line is capable of carrying the new load. If it is a relocation, the Operator will determine if it is actually necessary.
 2. If deemed to be a project that the Highfill Water department can serve, the prospective customers must then have the project engineered through a professional engineering firm qualified to do so. The engineering must meet all State and Local codes. Highfill has their own codes that supersede some of the State's requirements. It will be necessary to obtain a copy of our spec. book for review. We have copies at the Town Hall. We prefer you contact our engineering firm, ESI out of Springdale. They are experienced with us and will easily be able to give you some preliminary information as to cost, etc... This will also make the process easier for everyone.
 3. Once the drawings are complete, you must then bring them back to the Highfill Water Operator for review. If the plans meet our requirements, we will sign off on them at which time you will need to send them to the Arkansas Health Department for review and approval.
 4. If approval is given through the health dept., it will then be your responsibility to hire a contractor to complete the work following all State and Highfill codes and requirements.
 - Before any work proceeds, it will be necessary to have a pre-construction meeting between the Customer, Highfill Water dept. and the Contractor. This meeting will take place at the Highfill Community Building.
- Any water lines near our Wastewater collection system will require review as to whether or not connection to the sewer system will be required.
- Requirements may not be limited to the above steps. Highfill Water Dept. and the Town of Highfill reserves the right to change or modify the above requirements without notice.