

Highfill
Water/Wastewater
Department

11978 Highfill Ave.
Gentry, AR 72734

August 31, 2009

Local Plumbing Firms

Dear Sir or Madam:

You are receiving this letter either because you are on record as having done business in our water district before or you are local to our district and may do work in our area in the future.

Attached to this letter are our requirements as well as a map of our service area. Please take the time to look them over. These requirements must be followed in conjunction to all current State and Federal codes.

Before work on any job is started in our area, please come by the office to obtain a plumbing permit. The current Plumbing Permit fee, as of 01/01/08, is a flat \$50. If work is started before the permit is obtained, then the fee Doubles to \$100. Also, please have the documentation mentioned on the "Plumbing Permit Requirements" sheet with you when applying for the permit.

While the job is being performed and until final inspection, it is necessary to display the Plumbing Permit sign as well as your companies sign (including, Company Name, MP License Number and contact information) on site.

When ready for Plumbing Inspection please give 24 hr notice. We understand that 24 hrs is not always possible. In this event, we will try to work with you as much as possible.

While inspection is being performed, please have a representative on site to answer any questions. If jobs are not ready for inspection upon arrival, you will be subject to a \$25 re-inspection fee.

Finally, for those of you who do not know, sometime in late 2008 our wastewater system will be up and running. Please keep this in mind as the time draws near.

If you have any questions, please contact myself at Town Hall (479)736-5711

Sincerely,

Frank Holzkamper
Water / Wastewater Operator
Plumbing Inspection

CC: Rob Holland
Highfill Inspection Division